

Create a TVS refund policy for our vocational school.

Georgia Vocational Solutions (GVS)

Student Tuition, Cancellation & Refund Policy

Effective Date: September 27, 2026

Applies to: All GVS vocational training programs and certification courses.

Georgia Vocational Solutions is committed to providing quality workforce training and maintaining fair, transparent tuition and refund practices. This policy establishes the conditions under which students may cancel enrollment, withdraw from training or request a refund.

1. Enrollment Cancellation

Students who cancel their enrollment at least seven calendar days before their scheduled training date are eligible for a full refund of tuition paid.

Students who cancel fewer than seven calendar days before training begins may receive a refund of 75% of tuition paid.

2. Refunds After Training Begins

Withdrawal period	Tuition refund
Before training, with 7+ days' notice	100%
Before training, with fewer than 7 days' notice	75%
After completing up to 25% of training	50%
After completing 26%–50% of training	25%
After completing more than 50%	No refund

Refund percentages are proposed institutional terms, subject to applicable laws and any program-specific requirements.

3. No-Shows and Missed Classes

Students who fail to attend scheduled training without notifying GVS may forfeit their tuition, subject to applicable refund requirements. Rescheduling may be offered at GVS's discretion.

4. School-Initiated Cancellations

If GVS cancels a training course and cannot offer an acceptable alternative date, students will receive a full refund of tuition and fees paid for that course.

5. Third-Party Funding and Scholarships

Refunds for students sponsored by employers, workforce agencies, courts, nonprofit organizations or scholarship programs will be processed in accordance with the applicable funding agreement and legal requirements. Refunds owed to sponsoring organizations will be returned directly to those organizations.

6. Refund Requests and Processing

Students must submit refund requests in writing to GVS, stating their name, training program, scheduled start date and reason for withdrawal.

Approved refunds will be processed within 30 calendar days of receiving the written request, or sooner where required by law.

7. Student Acknowledgment

By signing the enrollment agreement, the student acknowledges receiving, reading and understanding the GVS cancellation and refund policy.

Student Name: _____

Student Signature: _____

Date: _____

Important before adoption: Georgia's rules for covered, unaccredited vocational schools require prorated refunds when students withdraw before completing 50% of a paid training segment. They also require a 72-hour cancellation period and refunds within 45 days of withdrawal. The proposed percentage schedule above should therefore be replaced with a compliant prorated calculation where those rules apply.

GVS should confirm its regulatory status and have the final policy reviewed before publishing it in its enrollment agreement, student handbook or website.

ChatGPT can make mistakes. Check important info.